

CITY TEMPLE SDA CHURCH

1530 BONNIEVIEW ROAD
DALLAS, TEXAS 75203
214-942-3870

REQUISITION OR DISBURSEMENT OF FUNDS FORM

AMOUNT OF REQUEST: \$ _____

PURPOSE OF FUNDS REQUESTED _____

PERSON MAKING REQUEST: _____

DEPARTMENT'S TOTAL BUDGET AMOUNT \$ _____

DEPARTMENT'S AMOUNT SPENT TO DATE \$ _____

BUDGET BALANCE AVAILABLE \$ _____

MAKE CHECK PAYABLE TO: _____

DELIVER/ MAIL CHECK TO: _____

DEPARTMENT REQUESTING FUNDS: _____

Signed By: _____
DEPARTMENT HEAD DATE

FOR FINANCE COMMITTEE CHURCH BOARD /TREASURY USE ONLY:

ACTION TAKEN BY FINANCE COMMITTEE/ CHURCH BOARD	APPROVE REQUEST		DATE OF ACTION
	YES	NO	
ACTION BY FINANCE COMMITTEE Signed By: _____ CHAIRMAN, FINANCE COMMITTEE			
<u>ACTION BY CHURCH BOARD</u> Signed By: _____ PASTOR/CHURCH CLERK			
Signed By: _____ TREASURER/ ASST TREASURER			